



How to view Old Bill's donations to your organization:

The Community Foundation provides a secure webpage for your organization to view your Old Bill's donations. This is the way to access Old Bill's gift information, including donor designations, contact information, and expressed preference to not receive thank you notes. To view and download complete donor information, use the instructions below.

1. Go to: <https://cfjh.iphiview.com/cfjh>
2. Click Old Bill's Contribution Activity
3. Enter your organization's User ID (**an acronym, not an email address**) and associated password
4. Change the Range to at least **"Last 90 Days"** to view all gifts made within this year's Old Bill's Giving Season or click Range to view past years' history
5. Scroll to the bottom of the page and click [Contribution Activity Excel Export], this download provides all the donor information available

A screenshot of the "Contribution Activity" page on the Community Foundation of Jackson Hole website. The page has a header with the Community Foundation of Jackson Hole logo, the Community Foundation of Teton Valley logo, and links for "LOGOUT" and "DONATE". Below the header is a navigation bar with "HOME", "FUNDHOLDERS", and "GIFT REPORTING". The main content area is titled "Contribution Activity" and includes a sub-header "Fundholders » Contribution Activity". Below this is a message: "To view contribution history in your fund, select the desired date range and click on Contribution Activity Excel Export below to generate a report with complete gift details." There is a "Fund" section with a dropdown menu showing "Id: 10904", "Community Foundation of Jackson Hole", "Adviser", "\$0.00", and "Last Tran: 10/26/2023". To the right of the fund dropdown is a "Range" dropdown menu set to "Last 90 Days". Below the fund dropdown is a "Change Account" link. Below the range dropdown is an "Advanced Search" link. At the bottom of the page is a table with columns "DONOR(S)", "TYPE", "DATE", "COMMENT", and "AMOUNT". The table is currently empty, showing "No records to display." Below the table are two links: "Contribution Activity Excel Export" and "Export to Pdf". Two red arrows are overlaid on the image: one pointing to the "Range" dropdown menu and another pointing to the "Contribution Activity Excel Export" link.

Please note that the Contribution Activity Excel Export provides the total contribution by donor, which includes the automatic 2.4% fee applied to all credit card donations. This fee is deducted from your account before you receive the total grant check in October.

As a reminder, the Community Foundation staff processes gifts steadily from the start of the Giving Season (August 15) through mid-October. All gifts are reviewed prior to posting, including online donations,

which creates a delay between gift receipt and when gifts are visible. Note that almost 2/3 of donations arrive in the last week of the Giving Season. You will be notified when all gifts have been processed. We appreciate your patience!

How to view the total amount of credit card fees:

1. Click **[Fund Activity]** under the Fundholders drop-down menu at the top of the page
2. Set the date range for at least "Last 90 Days" to cover all gifts made within this year's Old Bill's Giving Season. Click [Submit]
3. In the Fund Activity Summary you can find the total amount of credit card fees listed in the Admin & Investment Fees section (Cash, check, wire, ACH, and stock gifts remain without fees to the donors)

Search

Fund Activity from:

Last 90 Days

[Advanced Search](#)

Submit

Get Statements:

[Get Acrobat Reader](#)

Fund Activity Summary

SECTION	AMOUNT
Beginning Balance:	\$0.00
Total Contributions:	\$0.00
Total Grants:	\$0.00
Earnings Allocated to Account:	\$0.00
Admin & Investment Fees:	\$0.00
Transfers/Other Activity:	\$0.00
Change in Value of Investments:	\$0.00
Ending Balance:	\$0.00

Please contact Maeve Stewart, mstewart@cfjacksonhole.org with any questions.